



**Historic Preservation Office
Kosrae Island Resource Management Authority
KOSRAE STATE GOVERNMENT
P.O. Box 480
Tofol, Kosrae State
Federated States of Micronesia 96944**



PUBLIC ANNOUNCEMENT

REQUEST FOR PROPOSAL:

A KOSRAE STATE HISTORIC PRESERVATION OFFICE HPF Grant Audit

The Kosrae State Historic Preservation Office (KSHPO) of Kosrae Island Resource Management Authority (KIRMA) hereby solicits for professional assistance to perform an audit for KSHPO. A licensed auditing firm with auditing experience in the Micronesian region is preferable. The auditing firm personnel qualifications include a CPA license, at least a Bachelor's degree in accounting, and 2 years auditing experience. The contracted firm will conduct the audit of the KSHPO financial statements (accounts) of funds, including active grants, provided by NPS, DOI, through its HPF annual financial assistance to Kosrae State, FSM, from the period of October 1, 2014 to September 30, 2015. The firm will also review and assess records at KSHPO, Finance Division, OAS and other relevant offices to determine eligibility and appropriateness of other activities funded by NPS/HPF as direct or indirect costs.

The contract firm will assess the financial and projects/programs performances of KSHPO within the auditing period to ensure its compliance with all applicable laws, regulations, and policies regulating the use of NPS/HPF activities implemented within the identified period.

Proposals will be evaluated on meeting or exceeding RFP requirements identified in the above paragraphs. Each proposal will be evaluated for meeting KSHPO goals, clarity, and reasonableness of the proposal on a scale of 1-5 (five is the highest) for each requirement, averaged, and compared to other received submissions. This project shall be treated on a reimbursement basis.

This RFP bidding will expire **October 31, 2018**. KSHPO retains the right to reject any and all proposals or waive any irregularities with any proposal. For further questions, contact KSHPO at andrewstandong@gmail.com or by phone 691-370-3078. All bids will be mailed or emailed to andrewstandong@gmail.com.

Standon Andrew
Kosrae State Historic Preservation Office
Po Box 568
Tofol, Kosrae 96944
Federated States of Micronesia
Tel: 691-370-3646/3078