



**Historic Preservation Office
Kosrae Island Resource Management Authority
KOSRAE STATE GOVERNMENT
P.O. Box 480
Tofol, Kosrae State
Federated States of Micronesia 96944**



PUBLIC ANNOUNCEMENT

REQUEST FOR PROPOSAL:

KOSRAE HISTORIC PROPERTIES INVENTORY SYSTEM ASSESSMENT

The Kosrae State Historic Preservation Office (KSHPO) hereby solicits for proposals from qualified and interested individuals, firms and organizations to conduct a Kosrae Historic Properties Inventory System Assessment for Kosrae State, Federated States of Micronesia within six (6) months of notice to proceed. This project involves Federal Funds, which are subject to federal grant funds availability, and compliance with all applicable Federal, State, and local laws, rules and regulations is required. The project will be coordinated with KSHPO. The project shall also produce a summary report of the project general activities at the end of anticipated work. The production of a professional report meeting the Secretary of Interior's Standards is required after the conclusion of the project within a reasonable and negotiated time-frame.

The Kosrae Historic Properties System Inventory Assessment shall be conducted to identify, document the kind, number, locations, character, extent and conditions of historic properties/sites within these areas. The primary goal of the assessment will be to determine if the current system, as a National Park Service grant-assisted program activity, complies with the Secretary of the Interior's Standards and guidelines for evaluation and the requirements set forth in the Historic Preservation Fund Grants Manual for state, tribal, and territorial Historic Preservation Offices. The Phase I assessment will include:

- (1) preliminary data gathering and background research on the KSHPI system as well as related Micronesian systems in the region;
- (2) an on-island system assessment
- (3) data analysis and development of corrective actions; and
- (4) production of report meeting the Secretary of Interior's Standards
- (5) The report should present recommendations and corrective actions needed to bring the KSHPI system into compliance with Federal regulations with a focus on ensuring its sustainability and fiscal responsibility.

Interested individuals or firms must have a qualified principal investigator (PI) who meets the DOI Secretary of Interior's Standards for archaeological research with at least a Master's degree in anthropology or related field and two (2) years of unsupervised field work experience in conducting ethnographic and/or archaeological survey and inventory. Professional qualification requirements and standards should be stated to provide the selecting official with sufficient information to determine if the offer meets the 36 CFR 61 standards, understands the project and its purpose and is able to plan and organize to meet the purposes of the project. The PI must be on site for at least one (1) month for fieldwork. The development or writing of the plan includes:

Submit a cover letter, resume, and bid proposal with budget to andrewstandon@gmail.com (paper applications will not be accepted). The first step in the selection process is to review the information (cover letter, resume, and proposal) provided by all job applicants to determine which applicants meet the minimum qualifications as stated in the job posting. No further consideration will be given to those who do not meet the minimum qualifications

The RFP bidding will expire **November 20, 2017**. KSHPO retains the right to reject any and all proposals or waive any irregularities with any proposal. Bids should be e-mailed or mailed to KSHPO at the address provided below. For further questions, contact Mr. Standon Andrew, Kosrae State Historic Preservation Officer:

Standon Andrew
Kosrae State Historic Preservation Office (a section of KIRMA)
Tel: 691-370-3646/3078
E-mail: andrewstandon@gmail.com